

- 2022年4月7日～27日および10月3日～21日は、18:10以降のみ予約可（クラブハウス棟・トレーニングジム・ストレングスルーム・更衣室を除く）
アリーナ、フィットネス、柔道場、剣道場、グラウンドは8:30～10:00も予約可
- 2022年7月30日～8月8日および12月28日～翌年1月6日は一斉休業中のため全施設利用不可
- 2023年3月30日から4月10日は健康診断のため、グラウンド、アリーナ、フィットネスルーム、柔道場、剣道場、トレーニングジムは利用できません。

施設名	利用可能 団体数	利用可能 人数	予約可能者	予約方法	予約手続期間	利用可能日時
クラブハウス棟	制限なし	5名	部室を持つ 公認学生団体	クラブハウス棟執行委員会の指示 に従う https://clubhouse.sfc.keio.ac.jp/		一斉休業中以外可 8:30~21:00
教室（θ・Ω22を除く）	制限なし	定員の1/3 最大50	公認学生団体	（公認団体） 14日前~2営業日前の 23:59まで （未公認団体） 14日前~2営業日前の 平日9時15分~ 16:50までの間に SFC学生生活窓口 で直接予約 （Web予約不可）	一斉休業中を除く 9:25~22:00 土の9:25~20:00 一斉休業中を除く 8:30~19:45	
θ・Ω22			未公認団体			
アリーナ（奥・手前）		調整会 加入済みの 公認学生団体	各50			
フィットネスルーム						15
柔道場						15
剣道場						15
グラウンド（奥・手前）						各100
新テニスコート（3面）						30
トレーニングジム	団体利用	20	入場時に学籍番号等を記帳		授業日の 月~金 12:45~19:30	
ストレングスルーム	不可	3				
更衣室	体育館およびクラブハウス棟の更衣室をご利用いただけます。 （予約不要）入口にある利用マニュアルを必ず熟読してください。					一斉休業中を除く 8:30-20:00の間で10分

公認団体の方へ

<予約方法（クラブハウス棟・トレーニングジム・ストレングスルームを除く）>

0. （初回のみ）こちらの「コロナ禍における学外行事届の申請手続き」 に従い、
通常練習1か月分の「学外行事届」と「感染対策資料（共通）」を提出する。
（※大会・イベント・宿泊を伴う活動については、上記手続きに従い個別に申請すること）



1. 上記の届が承認された後 こちらのサイト から施設予約システムへ進み予約を行う
予約方法については こちらのマニュアル を参照のこと。
申請に不備がある場合は承認されず、システム上の予約も取消される。



<感染対策ルール>

- ・部員同士の通常練習のみ可
- ・キャンパス入構時は特設ゲート通過 ※ただし日曜日はゲートが無いので必ず自身で登校前に検温すること
- ・換気のため、全ての窓・扉を常時5cm以上開ける
- ・全員、不織布マスク着用
- ・常時他者と2m確保
- ・発声は最小限に
- ・同時利用人数は最小限に
- ・屋内施設の利用前後はアルコールによる手指消毒
- ・利用者自身で用具・施設・更衣室消毒
- ・飲食は水分補給のみ可
- ・体調不良者が出たら保健管理センター（0466-49-3411）へ電話
- ・更衣室は「授業履修者優先」「着替え終えたらすぐ退室」※入口にある利用マニュアルを必ず熟読してください
- ・CO2の測定器を多くの教室に設置しております。CO2濃度が一定の値を超えていることを感知した場合、
その旨ご連絡する場合がございます。その際は速やかな換気にご協力願います。

下記のウェブサイトを確認し、感染対策を徹底してください。

●新型コロナウイルス感染症の拡大に伴う学生団体の対応について

●新型コロナウイルス感染予防対策

万一、関係者から感染者や濃厚接触者が出た場合は、当該団体の活動停止などの対策を取らざるを得ないばかりか、感染者本人への重大な健康被害、家族や友人など周囲への感染拡大が懸念されることになります。
塾生諸君の、責任の自覚と、自らを律する行動をお願いします。

- Only reservations for use of facilities after 18:10 can be made during the following period: from April 7 to 27, 2022; from October 3 to 21, 2022.
(This will exclude clubhouse building, training gym, strength room, and changing room.)
During this period, arena, fitness room, judo hall, kendo hall, sports ground can be reserved from 8:30 to 10:00
- All facilities will be closed from July 30 to August 8, 2022 and from December 28, 2022 to January 6, 2023 due to school breaks.
- Gymnasium facilities including arena, fitness room, judo hall, kendo hall, training gym, and strength room are not available due to health check from March 30 to April 10, 2023.

from March 30 to April 10, 2025.

Facilities	Number of student clubs permitted to use	Number of people permitted to use	Who can make reservations	How to make a reservation	Reservation period	Dates and times available for use
Clubhouse Building	No restrictions	5	Officially authorized student clubs that have a club room	Follow the instructions of the Clubhouse Committee https://clubhouse.sfc.keio.ac.jp/		available other than during school breaks 8:30 and 21:00
Classrooms (excluding θ and Ω22)	No restrictions	1/3 of the capacity Up to 50	Officially authorized and unauthorized student clubs	(Officially authorized student clubs) From 14 days prior until 23:59 on the day of 2 business days prior to the date you wish to reserve (Unauthorized student clubs) Make a reservation directly at the SFC Student Life Section 14 to 2 days prior to the date of use, between 9:15 and 16:50 on weekdays. (WEB reservations not allowed)		9:25–22:00 excluding during school breaks
θ and Ω22		50 each	Officially authorized student clubs that are Choseikai members			9:25–20:00 on Saturdays
Arena (front side and rear side)		15				8:30–19:45 excluding during school breaks
Fitness Room		15				
Judo Hall		15				
Kendo Hall		100 each				
Sports Ground (front side and rear side)		30				
New Tennis Courts (3 courts)		20			Record student ID number when entering the gym	12:45–19:30 (Mon.–Fri.) after April 11, days on which classes are held
Training Gym		3				
Strength Room	Use by student clubs is not available					
Changing Rooms	Changing rooms in the Gymnasium and clubhouse building may be used. (No reservation required) Make sure to thoroughly read the usage					10 minutes per use between 8:30 and 20:00 excluding

<How to make a reservation from October 1, 2021 onward (excluding clubhouse building, training gym, and strength room)>

0. (For new applications) Follow the instructions included in the

[“Application Guidelines for Notification of Off-campus Student Activities during the COVID-19 pandemic” \(Japanese only\).](#)

and submit a “Notification of Off-campus Student Activities,” for regular practices over a single month, and “Materials on measures to prevent infections.”

(*Activities which involve participating in competitions or events, or overnight stays should be applied for individually in accordance with the above guidelines)

1. After the above application has been approved, go to the

[the Facility Reservation System from this website\(Japanese only\)](#)

to make a reservation.

[Refer to this manual for details on how to make a reservation.](#)

If the application is incomplete, it will not be approved and the reservation on the system will be cancelled.



<Rules for preventing infection>

- Only regular practice between club members will be allowed
- Go through the designated gate when entering the campus *As there is no designated gate on Sundays, students must ensure that they take their temperature before coming to campus.
- Leave doors and windows open at least 5cm at all times for ventilation
- Make sure that everyone wears masks made from non-woven fabrics
- Maintain a distance of 2m with others at all times
- Keep speaking to a minimum
- Keep the number of people who use the facility at any one time to a minimum
- Sanitize your hands with alcohol-based hand sanitizers before and after using indoor facilities
- Users themselves should sanitize the equipment, facilities, and changing rooms
- Consumption of liquids only is allowed (Food is not allowed)
- If anyone gets sick, call the Keio University Health Center (0466-49-3411)
- When using the changing room, remember to “give priority to students taking classes” and “leave the room immediately after changing” *Make sure to thoroughly read the usage guidelines posted at the entrance
- CO2 concentration sensors are installed in many classrooms. If the CO2 concentration exceeds a certain value, you may be notified.
In this case, please cooperate in ventilating the room as soon as possible.

Please check the following websites and take thorough infection control measures.

- [Keio's response to COVID-19 for student clubs.](#)
- [Measures to prevent COVID-19 infections](#)

In case it is discovered that someone who participated in dining is infected or has become a close contact, not only will the university be obliged to take strict action, which may include the suspension of activities of the club concerned, but this will also have the potential to lead to serious health risks for the infected person as well as the spread of infection to their family, friends, or others.
We ask that Keio students be aware of their responsibility and conduct themselves in a disciplined manner.